**Name**

Perth zip code ♦ phone 0… ♦ ...@gmail.com

Professional Summary

Reliable employee with time management and teaming abilities. Dedicated to completing work on-time and going above and beyond with each activity. Excellent work ethic and attendance record.

Skills

|  |  |
| --- | --- |
| * Teamwork and Collaboration * Food station setup * Greeting guests | * Efficient Cleaning Techniques * Professional Appearance * Housekeeping |

Work History

**Reception desk**, x/2024 - x/2024

**Company X** – CITY, Australia

* Restocked stationery.
* …..
* …

**FOH Staff Member**, x/2024 - x/2024

**Australian Turf Club** – CITY, Australia

* Supported staff members during busy times by helping where needed.
* Reset tables between guests by restocking low items and wiping down surfaces.

**Cleaner**, x/2024 - x/2024

**Gema Group** – CITY, Australia

* Used vacuum and shampooers to clean carpeted areas.
* Emptied wastepaper and other trash from premises and moved to appropriate receptacles.

**Dishwasher**, x/2023 - x/2023

**Company X** – CITY, Australia

* Completed additional cleaning tasks within the kitchen area.
* Ensured consistent cleanliness by adhering to strict sanitation procedures for all dishes, utensils, and equipment.

Languages

|  |  |  |
| --- | --- | --- |
| **English**    Native or Bilingual |  | **Spanish**    Native or Bilingual |

Certifications

* RSA
* RSG
* White Card
* Food & Safety
* Barista
* Stock and Inventory Management